

**DRAFT**

EVELINE TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
EVELINE TOWNSHIP HALL  
8525 FERRY ROAD  
EAST JORDAN, MI 49727  
CHARLEVOIX COUNTY  
TUESDAY APRIL 8, 2025  
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor Marc Pellegrino with the Pledge of Allegiance.

**ATTENDING:** Board members present Trustees Eric Beishlag, Clerk Sandi Whiteford, Supervisor Marc Pellegrino, and Trustee Rob Reynolds. Board Member Absent: Treasurer Ron Chapman. Zoning Administrator Will Trute, residents Howard Colthurst, Pat Colthurst, Carole Carroll, Jim Carroll, Bob G., Amanda Looze, Jim Slade, Gayle Andersen and Beth Freeman were also present.

2. **PUBLIC COMMENT REGARDING AGENDA ITEMS:** No comments received.
3. **AGENDA:** Mr. Beishlag made a motion supported by Mr. Reynolds to accept the agenda as presented. Motion Approved
4. **MINUTES MARCH 11, 2025 AND MARCH 26, 2025:** Mr. Beishlag made a motion to approve the minutes of March 11, 2025 as presented. Motion supported by Mr. Pellegrino. Motion approved. Mr. Beishlag made a motion to approve the minutes of March 26, 2025 as presented. Motion supported by Mr. Pellegrino. Motion approved.
5. **PAYMENT OF BILLS:** Mr. Beishlag made a motion to approve payment of bills in the amount of \$66,804.20. Checks numbered 1857 to 1879, with number 1878, voided, as well as tax payment to the United States Treasury. Motion supported by Mr. Reynolds.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Mr. Pellegrino, Mr. Reynolds

Nay: None

Absent: Mr. Chapman

Motion Approved.

6. **TREASURER'S REPORT:** As of March 31, 2025, the General Fund balance, including Michigan Class \$1,791,067.09, Horizon CD \$550,000.00 and the General Fund Checking of \$602,915.41 is \$2,943,982.50. Escrow of \$6,002.85 reported is for information only. Funds do not belong to Eveline Township. Road Fund Checking \$8,268.26, Michigan Class Road Fund \$845,404.67, Total Road Fund \$853,672.93. Fire and Ambulance Fund Checking \$6,402.62, Michigan Class Fire and Ambulance \$372,101.00, Total Fire/EMS

\$378,503.62. Tax Account Checking \$10,405.86 Michigan Class Fund \$21,856.76, Total Tax Account \$32,262.62. Accounts balance with Clerk, supported by the balance sheet.

7. **PLANNING COMMISSION REPORT:** April 2, 2025 meeting was canceled due to lines down in the parking area. The agenda will be apart of the previously scheduled special meeting on April 22, 2025 at 7:00 p.m.
8. **SPLIT COMMITTEE REPORT:** No splits were requested.
9. **ASSESSOR REPORT:** Assessor Lavender is finalizing new assessment numbers.
10. **ASSESSOR CONTRACT:** Received proposed assessing contract from Up North Assessing. Board members will review for discussion at the May 13, 2025 Board of Trustees meeting.
11. **ZONING REPORT:** Zoning Administrator Trute provided a year-to-date 2025 report of zoning activity. Five zoning permits have been issued, there are 42 active Short-Term Rentals as well as several pending issues.

Mr. Trute Presented the proposal from ABC Landscape for discussed continued preparation of the cemetery property. Mr. Beishlag made a motion to accept the proposal of \$15,000.00 to complete the discussed preparations of the new cemetery property. Motion supported by Mr. Pellegrino.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Mr. Pellegrino, Mr. Reynolds

Nay: None

Absent: Mr. Chapman

Motion Approved.

He has not yet received the revised Food Truck Ordinance from the attorney. Holy Island building request is on hold due to legal issues. Sommerset is requesting to complete Phase III of the condominium project, building the last two units.

12. **BOYNE DISTRICT LIBRARY BOARD APPOINTMENT:** Beth Freeman requested that the Board of Trustees reappoint her to the Boyne District Library Board for a four-year term as the representative for Eveline Township. Mr. Beishlag made a motion to reappoint Beth Freeman to a four-year term to the Boyne District Library Board. Motion supported by Mr. Reynolds. Motion approved.
13. **SICK TIME POLICY:** Following review of the final Sick Time Policy, Mr. Beishlag made a motion to approve the policy as presented. Motion supported by Mr. Pellegrino. Motion approved.
14. **ROADS:** Following discussion Mrs. Whiteford will prepare the suggested policy options provided by Attorney Steven Schwartz for adoption.

**15. 2025/2026 BUDGET INFORMATION:** Mrs. Whiteford provided worksheets for the budget for Board Members to begin review in preparation for the budget workshop which will be held May 27, 2025 at 6:00 p.m. at the Township Hall. Tuesday June 24, 2025 at 7:00 p.m. the Public Hearing for the budget will be held at the Township Hall. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of the hearing.

**16. PUBLIC COMMENT – NON-AGENDA ITEMS:** No Comments received.

**17. BOARD COMMENTS:** Mr. Reynolds expressed concern over the number of signs at the Advance corners, Mr. Trute will communicate with the Charlevoix County Road Commission regarding removal options, and will consider compliance with the Eveline Township Sign Ordinance. Mr. Reynolds also presented information for replacing the Eveline Township information board at Advance. Mr. Beishlag made a motion to approve Mr. Reynolds to purchase an information board which will hold at least 6 pages of letter size paper for up to \$600.00. Motion supported by Mr. Pellegrino. Motion approved.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Mr. Pellegrino, Mr. Reynolds

Nay: None

Absent: Mr. Chapman

Motion Approved.

**18. ADJOURNMENT:** There being no further business before the board at 8:10 p.m. Supervisor Pellegrino adjourned the meeting.

Respectfully,

Sandi Whiteford, Clerk